



SRI VENKATESWARAA UNIVERSITY

(Recognised by UGC, Govt. of India, Established vide Tamil Nadu State Pvt. Universities Act, 2019)

Ref. No. SVU/OOR/SAC/2026/01/006

28.01.2026

OFFICE OF THE REGISTRAR NOTIFICATION

Subject: **Governance & Compliance:** Constitution of Advisory Committees for Sri Venkateswaraa University – reg.

Ref: (a) Government of Tamil Nadu Act No.14 of 2019 on establishment of the University
 (b) Provisions contained in Clause 30 first Statutes and the approval of the EC in its meeting held on 28th October 2025
 (c) In compliance with UGC Act, 1956, various UGC Regulations, Guidelines and Instructions in vogue; and in confirmatory to the requirements laid down by the NAAC, NBA, NIRF, etc.

This notification serves to inform all concerned that, effective immediately, the following advisory committees have been constituted to ensure effective governance and compliance.

As stipulated by the Government of Tamil Nadu Act establishing the University, and in adherence to UGC regulations and guidelines, it is essential for universities to maintain quality and standards in teaching, learning, and governance by constituting statutory and advisory committees.

Accordingly, Hon'ble Chancellor has approved the constitution of the following committees, details of which/notification on the constitution each committee are attached to this communication. The constitution of advisory committees have also been approved by the EC vide resolution No: EC – 2025/1.8 dated 28th October 2025.

S. No.	Name of the Committee	Reference of Statutes/ ordinance and approval	Meeting periodicity*	Remarks
1	Doctoral Advisory Committee (DAC)	As per Clause.34	Twice in a Year for review. Q2- Apr & Q4 – Dec / Whenever required.	Advisory Committee
2	Internal Complaints Committee (ICC)	Sec 4 of the POSH Act	Twice in a Year. Q2- May & Q4 – Dec	Advisory Committee
3	Anti-Ragging Committee	UGC Regulations, 2009 on Anti-Ragging	Twice in a Year. Q2- June & Q4 – Dec	Advisory Committee
4	Anti-Ragging Squad	UGC Regulations 2009 & P.43 of Statutes	Twice in a Year. Q2- June & Q4 – Dec	Advisory Committee
5	Grievance Redressal Committee (Employees)	UGC Regulations 2014	Once in a Year. Q3 - Sep	Advisory Committee
6	Grievance Redressal Committee (Students)	UGC Regulations 2014	Twice in a Year. Q4 – Dec & Q2- May	Advisory Committee
7	Disciplinary Committee (Employees)	As per 31 & 45	Whenever any case is referred	Advisory Committee
8	Disciplinary Committee (Students – Academics & Non-Academic Matters)	As per P.37 – 41 of Ordinance	Twice in a Year. Q4 – Dec & Q2- May	Advisory Committee
9	Equivalence Committee	As per Clause 31 of the Statutes	Twice in a Year. Q3 – July & Q4 - Nov / Whenever required	Advisory Committee



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10	Examination Committee	As per Clause 39 of the Statutes and Examination Regulations	Twice in a Year. Q1 – Jan & Q3- July & whenever required	Advisory Committee
11	Sports & Games Committee	As per Clause 20 of the Statutes	Twice in a Year. Q2 – June & Q4- Dec	Advisory Committee
12	Library Advisory Committee	As per Clause 18 of the Statutes	Twice in a Year. Q2 – May & Q4- Nov	Advisory Committee
13	University Ethics Committee for Academic Integrity & Code of Conduct	As per Clause 34 of the Statutes	Whenever required.	Advisory Committee
14	Admissions Committee	As per Clause 38 of the Statutes	Twice in a Year. Q1- Mar & Q4 – Nov	Advisory Committee
15	Event Management Committee	As per Clause 53 of the Statutes	Whenever required	Advisory Committee
16	Women Empowerment Cell	UGC Regulations and POSH Act	Twice in a Year. Q2- May & Q4 – Dec	Advisory Committee

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Q1 - Jan to Mar	Q2 – April to June	Q3 – July to Sep	Q4 – Oct to Dec
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Brief of Procedures for Conducting Meetings of Statutory and Advisory Committees:

- (a) Meetings of each committee must be held as per the periodicity* indicated.
- (b) The Chairperson and the Member Secretary of each committee are responsible for convening the meeting according to the specified periodicity and in the designated quarter (Q1, Q2, Q3, and Q4) and the month indicated in each notification. Failing to conduct the meeting will result in suitable action against them.
- (c) The Member Secretary must issue a meeting notice at least 15 days in advance, with the Chairperson's approval.
- (d) The draft of agenda notes covering the points to be discussed during the meeting should be sent to all the members of the respective committee at least 12 days in advance to obtain comments or corrections.
- (e) Ensure smooth conduct of the meeting, with proper recording and documentation of attendance and the formal discussions held during the meeting, have all the supporting documents, videos, geo-tagged photos, and any additional agenda points discussed (table agenda/additional matters).
- (f) After the successful conduct of the meeting, send a copy of the meeting notice, agenda items with enclosures, approved minutes of the meeting (duly signed by the Chairperson and the Member Secretary), the original attendance record, and action taken reports (ATR) on the previous meeting, if any, to the Office of the Registrar (Compliance Cell) for records and compliance purposes.



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This Notification will supersede all the prior formal/informal notifications, arrangements. Accordingly, all the College/Faculty Level Committees, if constituted earlier will now become annulled and are replaced with this University Level Statutory and Advisory Committees.

Wita
REGISTRAR
26/1/2020

Encl.: Notifications on constitution of all committees listed above

To,

1. Hon'ble Chancellor – for kind information
2. Esteemed Executive Director
3. Vice Chancellor
4. The Principals of all Colleges of Studies
5. Associate Director, IQAC
6. Library/ Administrative Officer
7. HR Manager/ Head Operations
8. Office of the Vice Chancellor, Office of the Registrar

REGISTRAR
SRI VENKATESWARAA UNIVERSITY
-UGC RECOGNISED-
(Estd vide Tamil Nadu State Private
Universities Act 2019)
Tamil Nadu, India.

