



SRI VENKATESWARAA UNIVERSITY

(A State Private University established under Tamil Nadu Private Universities Act 2019)

Ref. No.: SVU / ACA – NAD – ABC / /2025 /12 / 21

Date: 18.12.2025

OFFICE OF THE REGISTRAR

NOTIFICATION

Subject: Implementation of National Academic Depository (NAD) – Academic Bank of Credits (ABC) – Reg.

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This notification serves to inform all concerned that, effective immediately, as per the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021, mandating all Universities and as per the UGC letter establishment of our University vide Condition No. 11 in its letter No.F.No.12/2021/PPP-I/PU/102965 dated 05.6.2025, has mandated implementing ABC.

Accordingly, a SOP and Approval note is attached herewith for information and necessary action by all concerned.




REGISTRAR

18.12.2025

CC:

- ✓ Honourable Chancellor
- ✓ Esteemed Executive Director
- ✓ Vice-Chancellor
- ✓ COE
- ✓ Dean – SVMCH & RI & Agricultural College
- ✓ All Principals concerned – Ettayapuram & Chennai
- ✓ Associate Director – IQAC
- ✓ Office of the Chancellor / Registrar / COE

} Details mentioned in the SOP, Para No.8, shall be noted for immediate action.



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Date: 18.12.2025

OFFICE OF THE REGISTRAR

Approval Note & Standard Operating Procedure (SOP)

Subject: Implementation of National Academic Depository (NAD) – Academic Bank of Credits (ABC)

Approval for Registration of our University on National Academic Depository (NAD) – Academic Bank of Credits (ABC) and Implementation of Student Enrolment and Credit Management as per UGC Regulations

2. Background and Regulatory Framework:

ABC is a flagship initiative of the Govt. of India under the National Education Policy (NEP) 2020, aimed at facilitating academic flexibility, multiple entry–exit options, interdisciplinary learning, and lifelong learning. NAD, implemented through DigiLocker under the Ministry of Education and Ministry of Electronics and Information Technology (MeitY), serves as the authorised digital repository for academic awards, credits, and credentials.

UGC had notified the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 under the UGC Act, 1956, mandating all Higher Education Institutions (HEIs) to:

- Register with the Academic Bank of Credits (ABC),
- Ensure creation of ABC / APAAR IDs for all students,
- Upload and maintain academic credits digitally through the National Academic Depository (NAD) integrated with DigiLocker.

The UGC has issued specific communications to the University, directing it to enrol all students under the ABC framework and ensure compliance with NAD–ABC requirements from the applicable academic years.

UGC on establishment of Sri Venkateswaraa University vide Condition No. 11 in its letter No.F.No.12/2021/CPP-I/PU/102965 dated 05.6.2025 issued to our University has mandated implementing ABC.

In view of the above, it is mandatory for our University to operationalize NAD–ABC in a structured, time-bound, and compliant manner.

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3. This Approval Note and SOP aims to:

1. Obtain formal approval for registration of our university on the NAD-ABC platform.
2. Establish a clear institutional governance framework for ABC implementation.
3. Define roles, responsibilities, and procedures at University and College/Faculty levels.
4. Ensure 100% student enrolment for creation of ABC / APAAR IDs through DigiLocker.
5. Enable systematic uploading, validation, and maintenance of academic credits.
6. Ensure compliance with NAAC quality benchmarks.

4. Scope of Applicability:

This SOP shall be applicable to:

- All Undergraduate, Postgraduate, Professional, Diploma programmes of the University run by all Schools/Faculty of studies/Colleges.
- All administrative and academic units involved in admissions, examinations, and academic record management.

5. Definitions:

- ABC / APAAR ID: A unique student identifier generated through DigiLocker/ABC portal for maintaining academic credits.
- NAD: National Academic Depository – Government of India's digital repository of academic records.
- DigiLocker: Government of India's digital document wallet integrated with NAD and ABC.
- UGC ABC Regulations: UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021.

6. Institutional Registration on NAD-ABC:

The Deputy Registrar and Associate Director – Internal Quality Assurance Cell (IQAC) shall be jointly responsible for:

- Registering the University on the NAD-ABC portal through DigiLocker, as per Government of India procedures.
- Furnishing all required institutional credentials, authorisations, and technical details.
- Coordinating with UGC, NAD, DigiLocker, and MoE for onboarding, activation, and operational compliance.
- Ensuring alignment of ABC implementation with NAAC accreditation requirements and quality assurance frameworks.

The Deputy Registrar shall function as the Administrative Nodal Officer and the COE and Associate Director, IQAC as the Compliance and Quality Nodal Officers for NAD-ABC implementation.

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7. Academic Credit Validation and Upload:

The Controller of Examinations/Office of the COE shall be responsible for:

- Verification, authentication, and consolidation of academic credits awarded to students.
- Uploading semester-wise/year-wise academic credits and academic records to the NAD-ABC platform in the prescribed formats.
- Acting as the University-level academic authority for all examination and credit-related matters under ABC.
- Ensuring data accuracy, integrity, and adherence to timelines prescribed by UGC/NAD.

8. Student Enrolment and ABC / APAAR ID Creation:

Enrolling students for creation of ABC / APAAR IDs through DigiLocker shall be the responsibility of:

- Dean / Principal
- (or) the Vice Principal/Faculty Member nominated by the Dean / Principal, as applicable.

The designated officers shall:

1. Ensure that all students create:
 - A DigiLocker account, and
 - Their ABC / APAAR ID.
2. Collect, verify, and submit student ABC IDs to the University for linkage and credit upload.
3. Conduct awareness programmes, orientations, and issue internal instructions to students.
4. Ensure 100% student coverage, as mandated by UGC, within the timelines notified by the University.

9. Administrative Oversight and Monitoring:

- The Registrar shall exercise overall administrative supervision and issue necessary directions for effective implementation.
- Periodic compliance reports on:
 - University NAD-ABC registration,
 - Student ABC ID creation status,
 - Credit upload progress,shall be placed before the Vice-Chancellor / Academic Council / Statutory Authorities.

10. Mandatory Compliance:

- Creation of ABC / APAAR ID shall be treated as mandatory for all students.
- Non-compliance may impact:
 - Examination registration,
 - Credit recognition and transfer,
 - Issuance of digital academic records and certificates.

11. Effective Date

This Approval Note and SOP shall come into force with immediate effect upon approval by the competent authority and shall remain valid until amended or superseded.

12. Approval Sought:

Approval is solicited from the competent authority for:

1. Registration of the University on NAD-ABC.
2. Adoption of this SOP for implementation of ABC.
3. Authorisation of officers designated herein to discharge their respective responsibilities.
4. Issuance of necessary circulars and operational instructions to ensure full compliance.

Submitted for approval.


Controller of Examinations


Vice Chancellor 20/12/25

Executive Director


Hon'ble Chancellor




Registrar 18.12.2008

REGISTRAR
SRI VENKATESWARAA UNIVERSITY
-UGC RECOGNISED-
(Estd vide Tamil Nadu State Private
Universities Act 2019)
Tamil Nadu, India.