

Andhra Pradesh State Council of Higher Education
BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE STRUCTURE
(w.e.f. 2015-2016)

Year	Semester	Paper	Title
1	I	1	Theories of Public Administration
	II	2	Principles of Public Administration
2	III	3	Indian Administration
	IV	4	Indian Administration – Emerging Issues
3	V		Public Policy
		6	e-Governance in India
	VI	7	Elective**
		8	Cluster Electives** (Set of three papers)

*Papers 5 & 6 (III Year): Syllabi will be sent shortly

**Papers 7&8 (III Year): Titles and Syllabi will be sent shortly

**Student Activities like Seminars, Assignments, Fieldwork, Study Projects, Models etc. are Part of Curriculum for all units in all papers.

**B.A-PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)
SECOND YEAR-SEMESTER-III
PAPER-III: INDIAN ADMINISTRATION (Core)**

UNIT-I: Historical Background

- Evolution of Indian Administration - Ancient, Medieval and British Periods-Changing trends in Indian Administration after Independence.
- Context of Indian Administration-Social, Economic and Political

UNIT-II: Central Administration

- Union Government and Administration - President, Role of Prime Minister in the coalition era, Cabinet, Cabinet Secretariat, Cabinet Committees and Prime Minister's Office, Central Secretariat,
- Union and State Relations and Agencies - Administrative Relations- Inter State Council, Finance Commission, All India Services, NeetiAyog, Staff Selection Commission.

UNIT-III: Local Administration

- Public Enterprises in India: a) Forms of Public Enterprises b) Privatization and Dis-investment
- State Government and Administration: Governor, Chief Minister, Council of Ministers, Secretariat & Directorates, General Administration Department and Chief Secretary

UNIT-IV:

- District Administration: Changing role of District Collector, Mandal, and Village Administration in Andhra Pradesh
- Local Governments-Rural and Urban-Structure and functions - 73rd Constitutional Amendment
- 74th Constitutional Amendment

UNIT-V: Administrative Accountability

- Control over Administration
- Legislative and Judicial Control

Reference Books:

1. BharatadesaPalana(Tel), Telugu Akademi
2. Indian Government and Politics, Telugu Akademi, Hyd, 2007.
3. Ramesh k. Arora & Rajni Goyal, Indian Public Administration: Institutions and Issues (2rd Revised Edition), New Age International Publications, New Delhi, 1995.
4. Avasthi and Avasthi, Indian Administration (16th Edition), Lakshmi Narain Agarwal, Agra- 2010-11.
5. BhattaCharyaMohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2007.
6. The Constitution of India, Government of India-2006.
7. Hoshiar Singh & Pankaj Singh, Indian Administration, Pearson Education India, 2011.

BA- PUBLIC ADMINISTRATION-CBCS SEMESTER WISE (2015-2016)

SECOND YEAR- SEMESTER-IV

PAPER-IV- INDIAN ADMINISTRATION - EMERGING ISSUES (Core)

UNIT-I: CONTROL OVER GOVERNMENT ADMINISTRATION

1. Lokpal, Lokayukta and Central Vigilance Commission
2. Consumer Protection Forums

UNIT - II:

3. Right to Information Act (RTI)
4. National and State Human Rights Commissions

UNIT - III:

5. Administration of Welfare Programmes for Weaker Section - SCs,STs, BCs, Women and Minorities, SC and ST Atrocity Act
6. Administrative Reforms: Recommendations of important Commissions and Second ARC

UNIT - IV Emerging Issues

7. Mechanisms for Disaster Management - Cyclones, Earth Quakes and Floods
8. Governance and e-Governance Applications in Indian Administration.

UNIT - V

9. Public Private Partnerships and Voluntary Sector.
10. Public Corporations - Independent Regulatory Commissions

Reference Books:

1. Indian Government and Politics , Telugu Akademi,Hyd, 2007
2. Avasthi&Avasthi, Indian Administration (Sixteenth Edition), Lakshmi Narayan Agarwal, Agra-2010-11.
3. Bhattacharya Mohit, New Horizons of Public Administration,Jawahar Publishers, New Delhi , 2007.
4. Disaster Management Act,2005
5. Siuli Sarkar, Public Administration in India, PHI, New Delhi, 2010.
6. Reports of the Second Administrative Reforms Commission

Table-3: B.A. / B.Com SEMESTER - III

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language (Tel/Hin/Urdu/Sans...)	100	25	75	4	3
2	Second Language English	100	25	75	4	3
3	Foundation Course - 5 ICT – 2	50	0	50	2	2
4	Foundation course - 6 CSS – 2	50	0	50	2	2
5	DSC 1 Paper -3 (Core)	100	25	75	5	4
6	DSC 2 Paper -3 (Core)	100	25	75	5	4
7	DSC 3 Paper -3 (Core)	100	25	75	5	4
	Total	600	-	-	27	22

Table-4: B.A. / B.Com SEMESTER - IV

Sno	Course	Total Marks	Mid Sem Exam*	Sem End Exam	Teaching Hours**	Credits
1	Foundation Course – 7 CSS – 3	50	0	50	2	2
2	Foundation Course – 8 Analytical Skills	50	0	50	2	2
3	Foundation Course – 9 Entrepreneurship	50	0	50	2	2
4	Foundation course – 10 Leadership Education	50	0	50	2	2
5	DSC 1 Paper -4 (Core)	100	25	75	5	4
6	DSC 2 Paper -4 (Core)	100	25	75	5	4
7	DSC 3 Paper -4 (Core)	100	25	75	5	4
	Total	500	-	-	23	20

*Analytical Skills: To be taught by Maths/Stat Teachers (may be partly by English Teachers)

Entrepreneurship: To be taught by Commerce Teachers

Leadership Education: To be taught by Telugu Teachers