

**Andhra Pradesh State Council of Higher Education**  
**BA - PUBLIC ADMINISTRATION-CBCS SEMESTER WISE SYLLABUS**  
**FIRST YEAR - SEMESTER -I**  
**PAPER - 1 THEORIES OF PUBLIC ADMINISTRATION (Core)**

**UNIT - I:Introduction**

1. Meaning, Nature, Scope and importance of Public Administration
2. Evolution and State of Public Administration.

**UNIT - II :**

3. PA Relationship with other Social Sciences: With special reference to Political Science, Economics, Sociology and Psychology.
4. Politics & Administration Dichotomy- F.J. Good and Woodrow Wilson

**UNIT-III: Theories and Approaches**

5. Classical Approaches :Henry Fayol, Gullick and Urwick
6. Scientific Management Approach:F.W. Taylor

**UNIT-IV**

7. Bureaucratic Approach:Max Weber and Karl Marx
8. Human Relations Approach: Elton Mayo
9. Behavioural Approach: Herbert A.Simon

**UNIT-V**

10. Socio - Psychological Approach: Hierarchy of Needs:Abraham Maslow;  
Theory X and Theory Y: Douglas Mc Gregor
11. Ecological Approach: F.W.Riggs

**Reference Books:**

1. PrabhutvaPalanaSastram:Bhavanalu,Siddhantalu(Tel),Telugu Akademi
2. D.Ravindra Prasad and Y. Pardhasaradhi (eds.), Public Administration: Concepts, Theories and Principles (Eng),Telugu Akademi, Hyd, 2011.
3. R.K.Sapru, Administrative Theories and Management Thought (Third Edition), PHI, New Delhi, 2014.
4. Avasthi, Amareswar and Maheswari Sri Ram: Public Administration (30th Edition),Lakshminarayan Aggarwal,Agra , 2010
5. RumkiBasu, Public Administration: Concepts and Theories,(5<sup>th</sup> revised ed), Sterling Publishers, New Delhi, 2004
6. Nicholas Henry, Public Administration and Public Affairs (10<sup>th</sup> Edition), PHI, New Delhi, 2007

**BA -PUBLIC ADMINISTRATION-CBCS SEMESTER WISE  
FIRST YEAR -SEMESTER-II  
PAPER-II- PRINCIPLES OF PUBLIC ADMINISTRATION (Core)**

**UNIT-I: Concepts and Principles of Public Administration**

1. Administrative Planning
2. Leadership and Supervision

**UNIT-II: Emerging trends**

3. Communication and Public Relations: Meaning and Importance
4. New Public Administration: Minnow brook Perspectives I, II&III

**UNIT-III**

5. Public Administration and Public Policy, Decision Making
6. New Public Management

**UNIT - IV**

7. Governance
8. Public Administration in the context of Globalization, Privatization and Liberalization

**UNIT-V**

9. Post Modern Public Administration
10. Administrative Accountability-legislative, Executive, Judicial and Popular Control
11. Chief Executive- Role and Functions

**Reference Books:**

1. PrabhutvaPalanaSastram:Bhavanalu,Siddhantalu(Tel),Telugu Akademi
2. Principles of Public Administration, Telugu Akademi, Hyderabad.
3. D.Ravindra Prasad and Y. Pardhasaradhi (eds.,) Public Administration: Concepts, Theories andPrinciples(Eng), Telugu Akademi, Hyd, 2011.
4. Avasthi and Maheswari, Public Administration,(30<sup>th</sup>Edition),Lakshmi Narayan Agarwal, Agra - 2010.
5. RumkiBasu, Public Administration: Concepts and Theories,(5<sup>th</sup> Revised ed), Sterling Publishers, New Delhi,2004

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SRIKALAHASTI.DATED18/7/2016**